

# Studio Policy



## Studio Admissions

No previous training required

Under 16s enrolments considered upon request/booking to be made by guardian

## Scheduling

Sessions will be held on a weekly, bi-weekly or monthly basis

Regular time slots will be held mid-week, Monday-Thursday

Each session will run for 60 minutes

## Communication

Correspondence via mobile on 07495033434, email: taylor-louise.thomas@outlook.com, ascensionvocals@outlook.com or Instagram @singwithtaylor

Message available 24/7, please refrain from calling between 9pm and 8am

## Cancellations

Sessions must be cancelled or rescheduled at least 48 hours ahead of your time for the slot to be re-filled. Any cancellations made within this timeframe will be charged the full amount

Absence of 15 minutes into the session time without notification will be considered a cancellation and therefore full session payment is expected

Failure to meet these conditions or refusal of payment may result in a termination of future sessions

## Objectives

Develop your voice as an instrument, enhance and gain awareness through mind and body

To strengthen your vocal technique, improve performance, skills, and stylistic qualities.

Learn various exercises specific to you and understand how and when to use them for song practise or self-study.

Increase confidence through understanding of your set-up and voice function

To learn basic terminology

## Tuition

Clients are expected to take care of their instrument (voice)

Practise should be taking place between sessions to support learning and growth which can include any of or all the following: looking over notes, recapping a session by referring to a recording, memorization and learning lyrics, researching new repertoire options, marking breathing points, working on exercises and applying techniques and collecting questions to bring to the coach

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## Terminating Sessions

Notification prior to permanent termination is requested at least 48 hours in advance

Any last-minute terminations and notifying with short notice will still be charged for the following session

Issues warranting dismissal and termination by the coach might include repeated failure to attend sessions, offenses of inappropriate or disrespectful behaviour, failure(s) to pay tuition or cancellation fees and if it is in the best interest that the coach feels sessions are no longer serving one or both parties

## Expectations of the Coach

To cultivate healthy vocal technique and mindset throughout various exercises and repertoire and maintain safe practice

To encourage independent thinking and goal setting when developing performance, repertoire and vocal study

Maintain upkeep with current vocal practises and continually engage in CPD work within vocology

To be committed to safeguarding and following GDPR laws with full license, public liability and insurance to practise as an official qualified vocal health first aider and voice and swallowing medical acupuncture therapist with VHE and Voice Care Centre

DBS checked

## Fees

Clients will be charged for session enrolments as follows: £60

50% deposit or full payment to be made 24 hours prior to the session

Methods of payment accepted: bank transfer, payment link, and PayPal

Late payments will be subject to a fee of £5 if unpaid 7 days from the due payment time and £10 if unpaid 14 days from due payment time

Bank transfers must be sent to:

Miss T Thomas

12257874

40-27-06

## Disclaimer

By booking a session you understand and agree to the following terms and conditions and by confirming site of this policy you declare to respect the working alliance between you as the client and the head coach.

The studio is a safe space – abiding by these procedures ensures a healthy and successful environment for both parties